

BACHELOR IN PROSTHETICS AND ORTHOTICS
THIRD YEAR
PAPER II – P & O WORKSHOP MANAGEMENT

Q.P. Code: 802432

Time: Three Hours

Maximum : 100 Marks

Answer All questions

I. Elaborate on:

(3 x 10 = 30)

1. What is Industrial accident? Write down different causes and its prevention.
2. Describe various principles and function of Management.
3. What is organization? Describe various type of organization structure.

II. Write notes on:

(8 x 5 = 40)

1. Procedure for costing a product.
2. Various types of staff welfare Measures.
3. Differentiate Job rotation and Job enrichment.
4. Qualities of supervisor.
5. Procedures for selection of a candidate for the job.
6. What are the duties and responsibilities of storekeeper?
7. Budget and budgetary control.
8. Different type of Production system.

III. Short answers on:

(10 x 3 = 30)

1. What is BIN Card?
2. Define Span of Control.
3. What is ISO and its use?
4. Write down three important duties of Purchase officer.
5. What is Economic Order Quantity?
6. Write down about GST.
7. What is First Aid Box?
8. Define Inventory Carrying Cost.
9. What is ABC analysis used for material management?
10. Define Organization Chart.
